

*Please include a self-addressed stamped envelope when ordering a municipal lien*

**REQUEST FOR A LIEN CERTIFICATE**

**MASSACHUSETTS**

Date: \_\_\_\_\_

\$25.00 per parcel. Payable in advance to: TOWN OF EAST LONGMEADOW

NAME OF PERSON ASSESSED: \_\_\_\_\_

NEW OWNER: \_\_\_\_\_  
\_\_\_\_\_

LOCATION OF PROPERTY: \_\_\_\_\_  
\_\_\_\_\_

MAP# \_\_\_\_\_ BLOCK# \_\_\_\_\_ LOT# \_\_\_\_\_

Closing date or date interest should be figured to: \_\_\_\_\_

Reason for Request: Refinance \_\_\_\_\_ Sale: \_\_\_\_\_

Lien Certificate Paid by: \_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Authorized signature: \_\_\_\_\_  
\_\_\_\_\_

***Important:***

Please fill in the above form completely so that we may research the correct parcel of property. Please allow sufficient time to closing date to process your lien. Due to the great demand for municipal lien certificates we must ask that you please use this form. It has been created to help us expedite your lien request more efficiently. Your cooperation would be greatly appreciated.

***Town of East Longmeadow***

***Collectors Office - Town Hall - 60 Center Square - East Longmeadow, MA 01028  
(413)525-5400 ext 410***